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MEMORANDUM FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

Subject: State-CIA Working Group

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1. Reference is made to the attached memorandum from the Chief, [REDACTED] Branch, subject as above, dated 5 July 1949, and to the initial draft of the administrative agreement between the Department of State and CIA, also attached.

2. Reference documents presented the first official indication of the scope of activities of this Group to OSO and OPC, neither of whom has been represented in the Working Group. It was the understanding of OSO and OPC heretofore that this Group was established to discuss and formulate administrative integration procedures incident to finance. It now appears from a review of Paragraph I of the referenced "Department of State-Central Intelligence Agency Administrative Agreement", attached, that this Group is discussing and planning matters relating to other than finance, i.e., cover, personnel, communications, space, procurement or exchange of sundry articles, and the joint undertaking of action on specialized projects. The Group has also formulated plans regarding liaison. While these matters relate to finance to a degree, they also have a very material bearing on the operational aspects of OSO and OPC.

3. It is further noted that the Group as such is purely a working level set-up. While we believe that a Working Group is essential, providing OSO and OPC are represented, we also take the position that planning and direction for such a Group, at the management or policy level in State and CIA, is necessary. Based upon consideration of the magnitude and ramifications of the clandestine functions of CIA, the merits of this proposal are apparent. It is well established that the present Group cannot discuss or formulate administrative financial integration without considering current operational matters and future plans, including liaison, personnel, cover, training, communications, and operational objectives, such as they are now doing.

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4. Therefore, it is recommended:

- a. That a joint policy group consisting of the following representatives be appointed to plan and direct administrative integration:
  - (1) State - Representatives of
    - (a) The Assistant Secretary for Administration
    - (b) The Policy Planning Staff
    - (c) The Assistant Secretary for Research & Intelligence
  - (2) CIA - Representatives of
    - (a) Executive
    - (b) Assistant Director for Policy Coordination
    - (c) Assistant Director for Special Operations
- b. That the State-CIA Working Group be formalized by appropriate authorities and that OSO/OPC representation at the working level be included.
- c. That the attached letter for your signature, addressed to the Assistant Secretary of State for Administration proposing the above plan, be approved and dispatched.

5. The foregoing proposals have been discussed with and Mr. Fisher Howe in the Department and have their approval.

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Assistant Director  
Policy Coordination

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Assistant Director  
Special Operations

SECRET (When Filled In)

AREA OR COUNTRY(S)	ORGANIZATION(S)	GENERAL FUNCTION(S)	SPECIFIC FUNCTION(S)	DOC DATE CLASS
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HQ	OPC	DDP	Liaison (interagency)	ca 19
	OSO	SUP	Cover	August
	State		Personnel	1949
			Training	

25X1A IDENTIFICATION OF DOCUMENT

Unsigned memo from [REDACTED] ADPC and [REDACTED] ADSO  
to DCI. Subject: State-CIA Working Group.

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ABSTRACT NOTATION REFERENCES:

States that draft administrative agreement between the Department of State and CIA which was formulated at a working level should really have been considered by a joint policy-management level group. Recommends establishment of such a group.

[Handwritten note says memo not forwarded per discussion of EXO/OPC and EXO/OSO pending [re?] organization]

DOCUMENT LOCATION

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